



HEALTH SYSTEMS DIVISION

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**Date:** November 14, 2023

**To:** Adult Foster Homes (AFH)  
Residential Treatment Homes (RTH)  
Residential Treatment Facilities (RTF)  
Secure Residential Treatment Facilities (SRTF)  
Community Mental Health Programs (CMHP)

**From:** Connie Rush, Mental Health Licensing & Certification Manager  
Health Systems Division

**Subject:** Residency Agreement Updates

On November 14, 2023, the Oregon Health Authority (OHA) issued a notice to implement a Cost-of-Living-Adjustment (COLA) to Room and Board and Personal Incidental Funds affecting those individuals receiving Supplemental Security Income (SSI), Social Security Benefits, and Social Security Disability Insurance (SSDI).

### What should you do?

All AFHs, RTHs, RTFs and SRTFs must update existing residency agreements and provide residents or their legal representative at least 30 days written notice prior to requiring or accepting increased room and board rates as outlined in OAR 309-035-0165 and OAR 309-040-0394.

### Questions

Please contact your HSD Compliance Specialist if you have any questions.